



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**Bill Cullen** MBA (ISM), BA(Hons) MRTPI  
*Chief Executive*

Date: 02 August 2017

To: **Members of the Scrutiny Commission**

Mr MR Lay (Chairman)	Mr RB Roberts
Mrs R Camamile (Vice-Chairman)	Mr BE Sutton
Mr KWP Lynch (Vice-Chairman)	Mr P Wallace
Mr DC Bill MBE	Mr R Ward
Mr SL Bray	Mr HG Williams
Mr WJ Crooks	

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **SCRUTINY COMMISSION** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 10 AUGUST 2017** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

Rebecca Owen  
Democratic Services Officer

## SCRUTINY COMMISSION - 10 AUGUST 2017

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES (Pages 1 - 2)  
To confirm the minutes of the meeting held on 15 June 2017.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. AIR QUALITY MANAGEMENT (Pages 3 - 12)  
To inform members of the work undertaken by the Environmental Health (Pollution) service on Local Air Quality Management under the Environment Act 1995 in response to request from previous meeting.
7. DEVELOPING COMMUNITIES FUND - ALLOCATION OF GRANTS (Pages 13 - 20)  
To request Scrutiny Commission endorse the allocation of funding from the Developing Communities Fund to projects in Market Bosworth and Markfield.
8. ENVIRONMENTAL IMPROVEMENT PROGRAMME (Pages 21 - 28)  
This report outlines the Environmental Improvement Programme for 2017/18.
9. FIRE SAFETY MANAGEMENT IN COUNCIL DWELLINGS (Pages 29 - 34)  
To update members on HBBC's approach to fire safety and risk management.
10. RESIDENT SATISFACTION WITH COUNCIL SERVICES SURVEY - WINTER 2016 (Pages 35 - 68)  
To inform members of the findings from the resident satisfaction with council services survey.
11. SCRUTINY COMMISSION WORK PROGRAMME 2017-18 (Pages 69 - 76)  
Work programme attached.
12. MINUTES OF FINANCE & PERFORMANCE SCRUTINY (Pages 77 - 82)  
Minutes of Finance and Performance Scrutiny 22 May 2017 and 17 July 2017.
13. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY  
As announced under item 3.